



**ALBERTUS MAGNUS COLLEGE**  
**ADVANCED ALTERNATIVE PREPARATION (AAP)**  
**for Literacy Specialist in**  
**Reading/Language Arts Certification #102**

**APPLICATION FOR ADMISSION**

|   |   |
|---|---|
| Legal Name: _____<br>Last First Middle  |   |
| Maiden Name or Other Names Used _____   |   |
| Social Security Number _____ / _____ / _____ Date of Birth _____ / _____ / _____<br>Mo Day Year   |   |
| Sex: Male ____ Female ____  |   |
| <b><u>Home Address</u></b><br><br>Street: _____<br><br>City: _____<br><br>State: _____ Zip: _____<br><br>Email: _____<br><br>Phone: _____ | <b><u>Work Address</u></b><br><br>School: _____<br><br>Street: _____<br><br>City: _____<br><br>State: _____ Zip: _____<br><br>Email: _____<br><br>Work phone: _____ |

**Ethnic Background (optional):**

White/Non-Hispanic \_\_\_\_ Black/Non-Hispanic \_\_\_\_ Hispanic \_\_\_\_ Asian/Pac. Islander \_\_\_\_  
Native American/Alaskan Native \_\_\_\_ Multi-Racial \_\_\_\_ Other \_\_\_\_  
What is your first language, if other than English? \_\_\_\_\_

Have you ever been convicted of any crime, excluding minor traffic violations, or dismissed for cause from a position in a public or private school or childcare facility?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain in an accompanying letter.

Have you ever had a teaching credential revoked or annulled in any state, territory or foreign country?

\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain in an accompanying letter.

**APPLICATION FOR ADMISSION  
REFERENCES**

Please submit three letters of recommendation attesting to your ability to meet the standards required of a literacy specialist as listed on the bottom of this page. At least **one** of these three letters is to be from a **current administrator**, who will include in his/her letter the intention to encourage the efforts of the candidate to meet the requirements of this program.

|                         |                         |
|-------------------------|-------------------------|
| 1. Name: _____          | 2. Name: _____          |
| Position: _____         | Position: _____         |
| School: _____           | School: _____           |
| Address: _____          | Address: _____          |
| City: _____             | City: _____             |
| State: _____ Zip: _____ | State: _____ Zip: _____ |
| Telephone: _____        | Telephone: _____        |

3. Name: \_\_\_\_\_

Position: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Standards**

**Candidates who complete this program will be able to demonstrate competence in:**

- **Developing, organizing, and implementing a reading and language arts curriculum**
- **Using various approaches to literacy instruction and assessment including: flexible grouping patterns, multiple instructional strategies and diverse learners**
- **Providing support and assistance to classroom teachers through modeling and demonstration, including direct instruction in the classroom**
- **Identifying, evaluating, and diagnosing students in need of intervention**
- **Providing individual and small group instruction, using a variety of intervention strategies and techniques in a planned, ongoing program for students identified with needs in reading and language arts**
- **Developing, providing and delivering professional development to address the needs of the school in reading/language arts**
- **Accessing and applying current research in reading/language arts**
- **Analyzing results and trends in national, state and local assessment data to develop plans for improvement in programs and student performance.**

**APPLICATION FOR ADMISSION – ACADEMIC/PROFESSIONAL INFORMATION**

**Applicant's Name** \_\_\_\_\_

**Please include the following with this application:**

- 1. Official transcripts from all institutions of higher education you have attended**
- 2. A copy of your current Connecticut certification(s)**
- 3. Current résumé**

**Fulltime Teaching Experience**

**Dates                      District                      Certified Area                      Teaching Assignment**

Current:

\_\_\_\_\_

Previous:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Record of professional development in reading/literacy/language arts

\_\_\_\_\_

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**APPLICATION FOR ADMISSION – ACADEMIC/PROFESSIONAL INFORMATION**

Applicant's Name \_\_\_\_\_

Please describe any experience you may have had related to working in reading/literacy.

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Professional recognition (e.g., special teaching awards or recognition, honors):

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Have you ever participated in the BEST/TEAM Program? \_\_\_\_\_ Yes \_\_\_\_\_ No

Please check below the capacity or capacities in which you have participated:

- |                           |                |
|---------------------------|----------------|
| _____ Beginning Teacher   | _____ Mentor   |
| _____ Cooperating Teacher | _____ Assessor |
| _____ Portfolio Scorer    |                |

Please describe briefly your experience related to the category/categories you have checked.  
(Further space is provided at the top of page 5 for you to continue, if needed.)

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**APPLICATION FOR ADMISSION – ACADEMIC/PROFESSIONAL INFORMATION**

Applicant's Name \_\_\_\_\_

Description of experience related to the category/categories checked under BEST/TEAM Program participation (*continued from page 4*).

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Please compose and attach an essay, limited to two typed pages, double-spaced, in which you respond to all of the following questions:

- What is your motivation for pursuing certification as Literacy Specialist in Reading /Language Arts?
- What do you see as the key roles of a high quality Literacy Specialist in Reading /Language Arts?
- What is your experience in working collaboratively with teachers and administrators in your school/district?
- What personal strengths do you have that would contribute to your success as Literacy Specialist in Reading/Language Arts?

**Additional Information:**

- **Interviews are part of the admission process for this program. Following a paper screening of all applicants, personal interviews will be conducted to determine which applicants will be admitted to the program. You will be notified if you are chosen for an interview.**
- **Tuition for the AAP program is \$4,200, excluding the application fee. This amount will be payable in four installments: April, June, January, and May.**
- **On the next page of this application form is a checklist of enclosures to be included with the completed form, as well as a place for your signature.**

**Thank you for your interest in this Advanced Alternative Preparation (AAP) Program for Literacy Specialist in Reading/Language Arts Certification (#102).**

**APPLICATION FOR ADMISSION – PROCEDURE FOR SUBMISSION**

Applicant's Name \_\_\_\_\_

Please be sure to use the check list below as you prepare to mail the application. Kindly mail ORIGINAL (except where noted) of all items on the checklist, including this completed and signed application form. This completed application must be received by the Education Programs Department no later than **March 3, 2014**. Send to:

**Cindi Bissell  
Education Programs  
Albertus Magnus College  
700 Prospect Street  
New Haven, CT 06511**

Check list of items to be submitted:

- \_\_\_\_\_ Completed and signed Application Form
- \_\_\_\_\_ Three letters of recommendation, including one from current administrator
- \_\_\_\_\_ Official transcripts from institutions of higher learning (in envelopes sealed by institutions)
- \_\_\_\_\_ Copy of current Connecticut certification(s)
- \_\_\_\_\_ Résumé (including information pertaining to formal education beyond high school)
- \_\_\_\_\_ Essay
- \_\_\_\_\_ Application fee in the amount of **\$50.00** in the form of a check made out to **Albertus Magnus College**.

**PLEASE SUBMIT ALL OF THESE ITEMS TOGETHER AND CLEARLY LABELED, EACH WITH YOUR NAME.**

I certify that all items included with this application are correct and complete. I understand that incomplete information, the withholding of information, or incorrect information may disqualify me for admission into the program. I understand that my completed application is to be submitted by March 3, 2014, and that it is to include the application form and personal essay completed by me, as well as all other items listed above. I understand, also, that this program is intended to prepare me to apply for CT certification 102: Remedial Reading/Remedial Language Arts.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_